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PLAN OF WORK

Officer/Chairman Name: Laura Peel

Position: Website Coordinator

Year: 2017-18

Responsibilities/-Duties:	Update PTA website	Committee Members:	None
Goal:	Rebuild the website and maintain content for the 2017-2018 School Year	Evaluation Process:	

Specific Action Steps	Start Date	Completion Date	Budget
Research website building programs and costs	Sept 2017	Sept 2017	\$200 (+)
Contact PTA Executive Board for info for the PTA website	Sept 2017	Sept 2017	
Rebuild the WC PTA website	Sept 2017	October 1, 2017	
Maintain the WC PTA website	Oct 1, 2017	ongoing	

Resources:	WC PTA Executive Board
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